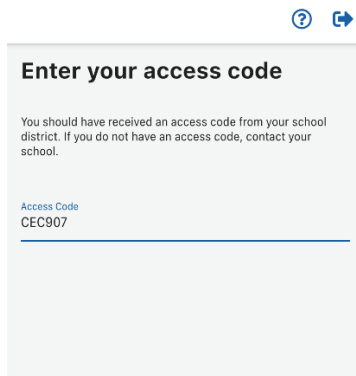


## Zonar My View – Setup Guide

1. Download the Zonar My View App from [Apple Store](#) or [Google Play](#).
2. Create an account using your email address, Apple ID, or Google Account.
3. Enter the CEC access code - **CEC907**



Enter your access code

You should have received an access code from your school district. If you do not have an access code, contact your school.

Access Code  
CEC907

4. Select your buses – The initial letters are the school abbreviations, the number represents the bus route, and the AM or PM designates whether it's a morning pickup or afternoon drop off. For example, CECCS3-PM is an afternoon drop off for Colorado Springs bus route 3. Your bus route number can be found in Infinite Campus, above the stop address.

**Aurora – CECA**

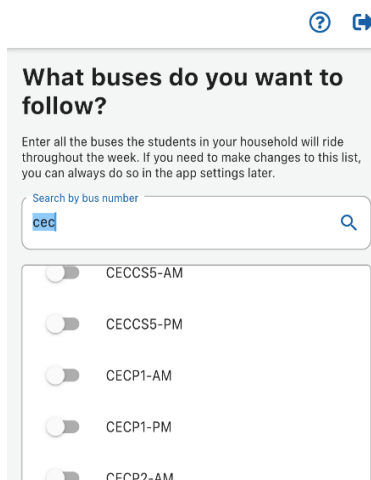
**Castle Rock – CECCR**

**Colorado Springs – CECCS**

**Fort Collins – CECFC**

**Parker – CECF**

**Windsor – CECW**



What buses do you want to follow?

Enter all the buses the students in your household will ride throughout the week. If you need to make changes to this list, you can always do so in the app settings later.

Search by bus number

cec

CECCS5-AM

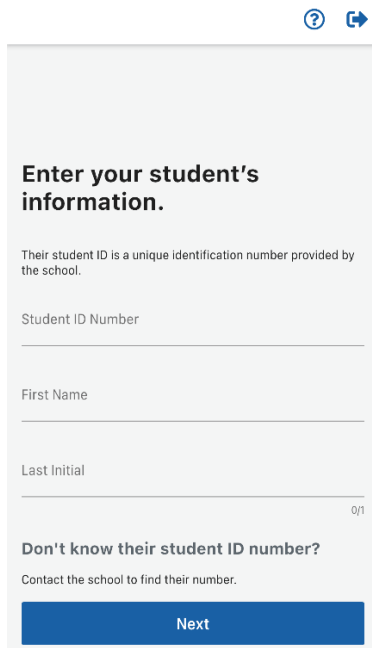
CECCS5-PM

CECF1-AM

CECF1-PM

CECF2-AM

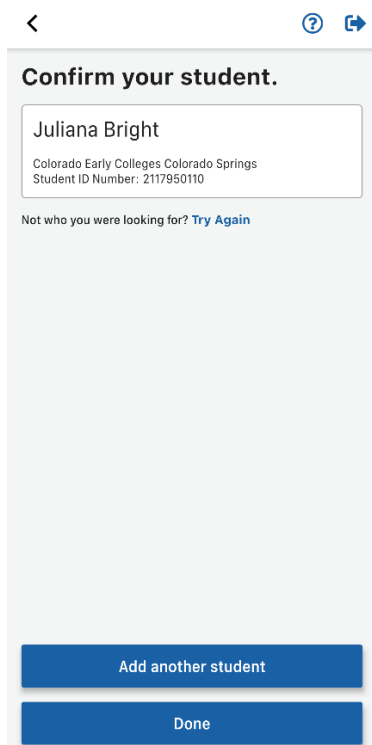
5. Enter your student's information – You will need your student ID from Infinite Campus. **It is the state ID.**



A screenshot of a mobile application form titled "Enter your student's information." The form includes a header with a question mark icon and a share icon. Below the title, there is a sub-header "Enter your student's information." followed by a note: "Their student ID is a unique identification number provided by the school." The form contains three input fields: "Student ID Number", "First Name", and "Last Initial". Below the "Last Initial" field, there is a small "0/1" indicator. At the bottom of the form, there is a section titled "Don't know their student ID number?" with the text "Contact the school to find their number." and a blue "Next" button.

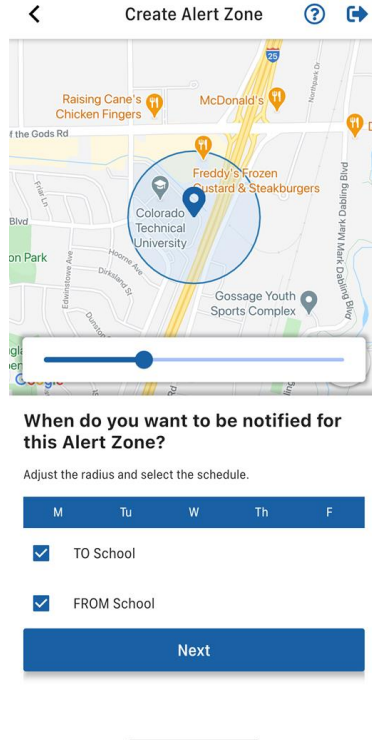
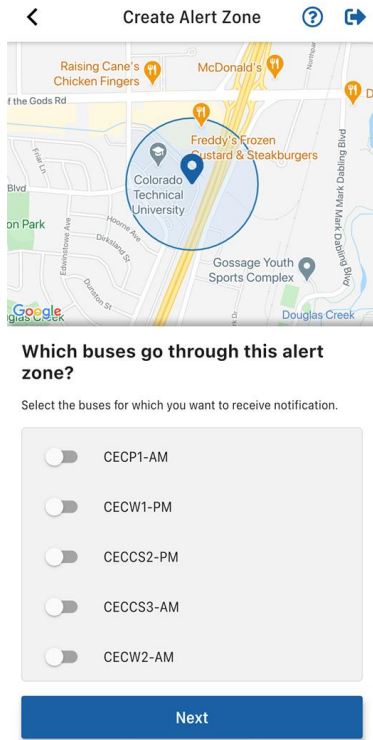
6. Confirm your student – Enter in the student's name exactly as it appears in Infinite Campus. If no student shows, please email Michelle Sears-Ward in Transportation as your student needs to be entered into My View from our end.

**[michelle.searsward@coloradoearlycolleges.org](mailto:michelle.searsward@coloradoearlycolleges.org)**



A screenshot of a mobile application form titled "Confirm your student." The form includes a header with a back arrow, a question mark icon, and a share icon. Below the title, there is a box containing the student's name "Juliana Bright" and their details: "Colorado Early Colleges Colorado Springs" and "Student ID Number: 2117950110". Below this box, there is a link: "Not who you were looking for? [Try Again](#)". At the bottom of the form, there are two blue buttons: "Add another student" and "Done".

7. Create Alert Zone – The app will ask you to create an alert zone. This will be your **bus stop address**. Once completed, it will ask you to select your bus again. Finally, it will ask you if want to be notified for AM or PM (or both).



8. You are all done! If you need to add another stop or bus, you can repeat the process for that bus.

## Common Issues:

- I can't find my bus number.

The number it is looking for is the bus route number. Your bus route number can be found in Infinite Campus, above the stop address. Routes do not change, but buses may change due to mechanical issues.

- Zonar My View says my child can't be found.

Verify that the student ID in Zonar My View matches the state ID in Infinite Campus

Verify that the student's name matches the name listed in Infinite Campus.

- John is Johnny, or JJ
- McDonald is Mc Donald
- Jones-Smith is Jones Smith or parent is using just Jones or just Smith