



SAC Meeting Minutes

Date: 11/15/2023

Time: 3:30pm

Location: CEC Windsor

Participants: Melissa Faye, Janet Kelley, Kelly Smith, Rebecca Feilmann, Steve Coppa, Lisa Plahuta, Mike Curtis, Amelia Koehmstedt, & William Schutt

Meeting began: 3:31pm

**Agenda:**

1. Meet & Greet
2. Head of School Update
  - A. **24/25 Calendar**
    - i. Calendar due on Friday, November 17<sup>th</sup> – short turn-around
    - ii. 180 staff days, 160 student days
    - iii. Options 2 is preferred:
      1. Staff return in July, Students start August 7<sup>th</sup> and 8<sup>th</sup>
      2. Spring Break will be the same as PSD schedule
      3. Parent Teacher Conferences will be 3 – ½ days
      4. Looked into ½ days on Fridays – parent survey was not favorable
      5. Buses will run accordingly to the ½ day schedule
    - iv. HR will need to review and then proposal sent to the board for approval
    - v. Question – What does it take to approve a 4-day school schedule? It would be brought to the SAC committee to consider options.
  - B. **24/25 High School Update**
    - i. What is needed for CEC Windsor to be successful?
      1. 12 Classrooms and 8 Specialty Rooms



**ii. CEC Early College Prep Program**

1. Character Development
2. College Model – semesters
3. Facilitated model for zoom classes (AIMS, Front Range, Adams)
4. 5 courses considered a full load
5. Students are given vouchers – worth \$4,200 per year
6. Able to use for summer courses if any voucher funds remain
7. Most students don't exceed the voucher dollars

**iii. Student Benefits**

1. Unique HS program
2. Better prepared for sophomore and junior year
3. Long term benefits
  - a. Higher test scores
  - b. Higher GPA
  - c. College readiness
4. Build long relationships

iv. 1<sup>st</sup> Preview of Proposal will go to the SAC Committee then presented to MS and HS families

v. Ms. Logan starts to meet with 8<sup>th</sup> graders in Spring to start talking about each students' 4-year plan.

**C. SEL (Social Emotional Learning) Curriculum Review/Update**

- Monday – SEL learning - (Comments below)
- Tuesday – Time management/WIN sheet
  - Students love this
  - Suggestions for topics to be part of curriculum: organizational skills, calendar skills, task management, personal finance, life skills, strength, self-care, norms for working with teams,



personal resume, respectful communication, workflow for students/parents, course for parents how to manage, missing assignment management, teams vs. Infinite campus, etc.

- Wednesday - Free to work on skills
- Thursday - Reading Platform (Comments below)
- Friday - Connection Circles
  - 1 question as topic for the day
  - 1 person talks at a time
  - Great feedback from students
  - Small group talks
  - Connect with someone from group with similar interests

**D. Review of Elevate Curriculum this year (Each class is reviewed 5-7 years, rotating schedule)**

- Update the curriculum with a new program
- Need more social/emotional learning
- Curriculum Team meets next month to review options and recommendations.
- Must get the approval from CEC CEA
- New Program will start next year 2023/2024 and will need to be purchased July 1, 2024.
- Could apply for Grants to supplement the cost of the new curriculum
- Ms. Faye has proposed ["Character Strong"](#). Focuses on characters and kindness - what kids need in the real world
- MS, HS and small group curriculum available
- More interactive and fun for students. Includes videos, games, group activities. Movement is incorporated.
- Age appropriate for each class

**E. Reading Platforms - Achieve 3000 current program**



COLORADO  
Early Colleges  
Windsor

- Need to boost reading program
  - Students do not like the program
  - Comes up short for kids, data reports are not as fruitful
  - Will be for 2023/2024 school year
  - Literacy gap is wide
  - Asked to get students input on new platform with a focus group
  - Rebecca is researching other reading platforms
  - Other platforms being considered – Lexia, Read Theory, etc
  - Read Theory is very cost effective
3. Motion to add Curriculum to Jan meeting - Re-Visit which curriculum has been chosen, possible demonstration or overview.
  4. Motion to add Financial Review to March meeting
  5. William Schutt made both motions, Lisa Plahuta seconded each motion.

Meeting Adjourned: 4:31pm