



SAC Meeting Minutes

Date: 4/17/2024

Time: 3:30pm

Location: CEC Windsor

Participants: Steve Coppa, Mike Curtis, Lisa Plahuta, Rebecca Feilmann, Janet Kelley, Amelia Koehmstedt, & William Schutt

Meeting began: 3:30

Agenda:

1. Meet & Greet

2. Head of School Update

A. TESTING WEEK!!

- Monday testing schedule feedback – All is going great.
- All students but 1 made it for PSAT. The 1 individual made it up that week!! Success!!

B. SSO Update

- Received RFP from 6-10 Companies
- Narrowed down to 3 with team input
- 1 candidate going in front of Board on April 18th
- Security personnel on staff by July 1st
- 1 person will always be on campus – 1 of the many benefits of going to a security company.

C. Summer Camps – ELO

- Did not get additional funding through grants this year
- Planning is in process
- Money is left over from LY ELO Camp that did not happen. Will use those monies for this year.



- MS Camp for Math and LA, opening for 20 kids
- Will continue to look for grants

D. Closing School Year Strong

- 4 weeks left of school year
- Graduation and Promotion Days are in preparation
- May 17th will be the date; 8th grade promotion at 5pm and 12th grade Graduation will be at 7pm. Will be held at CEC Fort Collins Campus
- 6 Senior this year and 27 8th graders

3. SAC Email from CDE

A. Emphasis on recruiting new member, on boarding and training

- Make 1-2 Videos to student body
- Create new onboarding process for SAC members
- SAC presence at CECW Open House
- Community Nights – Evening event with dinner provided. Possible September 2025 date
- 1st Quarter – host a 6th grade orientation meeting with parents.
- Will communicate over the summer with ideas and dates

4. 24/25 Elections

- A. Chair: Mike Curtis
- B. Co-Chair: Amelia Koehmstedt
- C. Secretary: Lisa Plahuta

5. Proposal for 2024-2025 SAC Schedule and Agenda

- A. August – What is SAC? Attendance and Support for CEC Families – secure open house dates
- B. September – Financial Update
- C. October Safety & Security at CECW



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- D. November - Curriculum Review
- E. January - Review UIP Implementation
- F. March - State Testing
- G. April - 25/26 Elections

Meeting Adjourned: 4:04